



# SES COLLEGE

SREEKANDAPURAM  
EDUCATIONAL  
SOCIETY

Affiliated to **Kannur University**  
Accredited by NAAC at '**B**' Grade

SREEKANDAPURAM POST,  
KANNUR DISTRICT,  
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**S.E.S. COLLEGE**


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## Criterion 6- Governance, Leadership and Management

### 6.3 Faculty Empowerment Strategies

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**



  
Dr. DOMINIC THOMAS  
Principal  
S.E.S. COLLEGE  
SREEKANDAPURAM

## **Policy Document 2016**

### **INTRODUCTION**

This scheme provides financial assistance for teaching staff to attend workshops/seminars/conference/symposia at College/State /National and International Level in relevant field as well as to obtain professional membership of relevant field. It intends to promote high standards in faculties by way of extending facilities and researchers by providing a forum for sharing their knowledge, experiences and research.

### **OBJECTIVE**

The basic objectives of financial assistance are as follows

- To inculcate research aptitude and upgrade academic and administrative skills of the faculty
- To upgrade educational qualification of teaching staff
- To create healthy platform for teachers to exchange their knowledge and ideas
- To upgrade an in-depth knowledge of subjects of teachers from eminent academician as well as from research institutions
- Improve interaction of faculty with the outside world
- To propagate faculty welfare measures

### **ELIGIBILITY**

Financial assistance will be available for full time teaching faculty of institute who are attending Seminar/ Conferences outside the Kannur district

### **NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME**

- Teachers will get financial assistance for COLLEGE/STATE /NATIONAL/INTERNATIONAL level SEMINARS/WORKSHOPS/ CONFERENCES/ SYMPOSIAS in the field of Arts & Sciences.
- Teachers will also get financial support to obtain professional membership of relevant field.

### **PROCEDURE OF APPLYING FOR THE SCHEME**

- The teachers who wish to avail financial assistance under this scheme should submit their receipt of registration along with application in the prescribed format within Seven days after attending seminar/workshop/conference/symposia or after obtaining professional membership to the accountant of college.

### **PROCEDURE FOR APPROVAL**

The teaching staff must submit the certificate of attendance of Seminar/ Conference/ Workshop/ Symposia/ Professional Membership to the academic and research coordinator and accountant. After submission of required certificate college accountant may release amount with the permission of Principal. The teachers will get maximum Rs. 5000/- towards attending seminar/conference/workshop/symposia in one academic year and 50 % membership fees to obtain professional membership.